



Güdel, Inc. is currently looking for the following position at our US location in Ann Arbor, Michigan:

Staff Accountant

Güdel Inc. is the US subsidiary of Güdel Group AG, a global manufacturer of robotic automation products, systems, and services. Güdel supplies motion enabling components, linear motion modules, robot track motion units, gantry robots, and related automation solutions to OEM's, systems integrators, and machine builders serving the automotive, aerospace, construction, logistics, heavy industrial, and power generation industries.

Güdel's USA headquarter is located in Ann Arbor, Michigan, providing North American customers with engineering, design, production, installation, and customer service support. Güdel Group AG was founded in 1954. Headquartered in Langenthal, Switzerland, today Güdel operates in 30 locations worldwide.

Summary

The Staff Accountant is responsible for supporting the day to day finance operations, while also being involved with monthly, quarterly and annual reporting preparations. The staff accountant will work closely with the project management group to provide financial guidance and analysis during all stages of project execution.

Responsibilities

- Is responsible for all aspects of project accounting functions: deposit schedule, monthly job cost file, backlog file, posting of project costs and revenues, and order intake file
- Works with project managers to understand and track project budgets and calculates estimates at completion (EAC) and risk provisions for Percentage of Completion (POC) revenue recognition
- Coordinates monthly POC project management review and documents findings
- Prepare account reconciliations
- Prepare monthly bank reconciliation
- Monitors and reports project financial actuals and conducts variance analysis
- Supports project team with project closing activities, including financial lessons learned
- Supports controller with tax filings
- Assist with year - end audit
- Assist with customer collections
- Assist ad-hoc projects as needed
- Participates in functional cross training
- Adhere to GUS system of internal controls over account transactions and updates as necessary
- Adhere to all GUS policies and procedures
- Adhere to all safety policies, procedures and safe work practices
- Support lean practices and concepts
- Support ISO requirements



Required education, training & experience

- Bachelor's degree (B.A.) from a four year college in accounting or finance or equivalent business experience with 5+ years of progressively responsible experience within a manufacturing company or division/business unit of a large corporation.
- Highly proficient at POC (Percentage of Completion) project accounting.

Preferred skills, knowledge & experience

- Highly proficient with MS office products.
- Ability to lead problem solving in complex situations. Ability to define problems, collect data, establish facts and draw valid conclusions.
- Knowledge of engineering operations is a plus.
- Professional and positive approach, self-motivated, strong relationship building skills and team player.
- Excellent oral and written communication skills.

Physical demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand, walk, sit and use hands to finger, handle or touch. The employee is occasionally required to reach with hands and arms. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision, and ability to adjust focus. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

To apply

Please send your resume, cover letter and salary specifications to careers@us.gudel.com or fax to 734-214-9000.

For more information go to www.gudel.com/us